



TELANGANA STATE POLLUTION CONTROL BOARD

Paryavaran Bhavan, A-3, Industrial Estate, Sanathnagar, Hyderabad – 500018
Ph.No.23887500

MINUTES OF PRE BID MEETING HELD ON 25.06.2020 FOR THE TENDERS IDENTIFICATION OF SERVICE PROVIDERS FOR SUPPLY OF MANPOWER, HOUSEKEEPING AND SECURITY PERSONNEL

Place : Meeting Hall-I TSPCB

| S. No | COMMITTEE |
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| 1 | Joint Chief Environmental Scientist (FAC). |
| 2 | Senor Environmental Engineer – (consultant). |
| 3 | Chief Accounts Officer. |
| 4 | Environmental Scientist, Air Laboratory. |
| 5 | Administrative Officer. (contract) |

The following bidders attended the meeting:

| S.No | Name of the Firm | Representative |
|------|---|-------------------------------|
| 1. | M/S L. Dhanaraju, Hyderabad | Sri L. Dhana Raju, Proprietor |
| 2. | Bharatheeyam Security Services (P) Ltd., Hyd | Sri Narasimha Goud, Director |
| 3. | Nakshatra Housekeeping Services, Hyd | Sri K. Srinivas, Proprietor |
| 4. | M/s. Un-employment Social Service Organization, Nellore, AP | Sri J. Purshottam, Proprietor |
| 5. | M/s Global Contractors, Hyd | Ch. Balaji Chary, Proprietor |
| 6. | M/s Anu Security Agency, Hyd | Subbaiah, Manager |
| 7. | M/s Sai Balaji group of Services | Sri S. Balraj, Proprietor |
| 8. | M/s Shakthi Security Services Pvt Ltd., | Sri Shakti , Manager |
| 9. | M/s First Man Management | Sri A. S. Chary, Proprietor |
| 10. | M/s Mankind Social Service Ind Ltd., | Ch Raju |

The bidders raised the following queries:

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| 1 | The Bidder stated that only 3 categories of services are visible in e-procurement website against 12 category of services mentioned on the bid document uploaded and requested for inclusion of 13 categories of services in the application of e-procurement website as per the Bid document for clarity. |
| Ans | The committee informed that the details of total category of services are available in the Bid document and the same information holds good. As the bidders will only be quoting the percentage of commission charges and the details of the number of services in each category may be taken as per the bid document. |



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| 2 | The bidders enquired whether the quantity in categories of service is fixed or not. |
| Ans | The quantity as of now is as per the bid document. However, in the event of any increase or decrease is restricted to 15% as indicated in the bid document. |
| 3 | The bidders informed that the Bid Form is not enclosed at Section V in Manpower Tender document. |
| Ans | The filling of application over e-procurement website itself is Bid Form. The bidder has to attach the printed copy of the same while submitting the filled in bid document (Physical Copy) before the last date of submission of bid. |
| 4 | The bidders enquired whether to submit the original documents with bid document viz., Valid ESI& EPF Registration certificate, Registration Certificate as per Page No: 23, Column 16 of tender document |
| Ans | Bidders to enclose copies of original documents while submitting the physical copy of tender document. |
| 5 | The bidder requested to clarify on taxes and service charges and other charges mentioned at point no 26 in at page no 35 of tender document |
| Ans | The percentage of commission in the online tender by considering standard taxes such income tax, EPF, ESI and GST etc which are liable, as per the orders issued by the Government from time to time. |
| 6 | The bidders enquired regarding the Bank Guarantee to be submitted by the successful bidders and for advance payment |
| Ans | Conditions in the bid document holds good. |
| 7 | The bidder requested to enable the EMD exempt option in bid application of e-procurement website. |
| Ans | As per the tender document exemption of EMD applicable on submission of NSIC certificate by the bidder. Therefore, the option will be enabled by M/s.TSTS Ltd., automatically. |



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| 8 | The bidders enquired about TDS deductions on commission charges to be paid |
| Ans | TDS is deducted as per rates applicable from time to time and bidder can claim any refund if any duly filing Income Tax returns as per the Income Tax Act, 1961. |
| 9 | The bidder enquired that, how the Board will select, if two bidders or more quoting the same percentage of commission. |
| Ans | The Board will take decision on successful bidder depending on previous performance track record and technical qualification of the bidders. The decision of the Board is final in all such cases. |
| 10 | In list of services mentioned in the Housekeeping Bid document in page no 30 Whether the agency should supply consumables (Material) or to pay lump sum amount of Rs. 10,000/- to purchase consumables and the agency should submit separate bill for Rs. 10,000/- (for material) or should include in the salary bill? |
| Ans | Lump sum amount of Rs. 10,000/- per month to be paid to Supervisor to purchase consumables. The agency should include Rs. 10,000/- (for material) in the salary bill. |
| 11 | Is the Bidder shall upload the documents through e- Procurement or submit the hard copies? |
| Ans | The Bidder shall upload the documents through e- Procurement and also submit the hard copies at Administration, Head Office, TSPCB on or before 08.07.2020. |
| 12 | Is there any possibility to extend the time for submission of bids through Courier? |
| Ans | There is no extension of time for any reason. |

The Committee concluded with vote of thanks.

AO

SAM

E S (Air Lab)

Tech(Con)

JCES(F)

CEE(F)